

Boyd K. Rutherford
Lt. Governor

Larry Hogan
Governor

Sam Abed
Secretary

August 10, 2016

Re: MDV0031028220/16-SH-006 – Optometry Services for Youth

Dear Potential Bidder:

The Department of Juvenile Services, an Executive Department of the State of Maryland, hereinafter called “the Department,” “DJS,” or “Juvenile Services,” is soliciting Optometry Services for Youth in eight (8) DJS facilities.

A Pre-Proposal Conference/Site Visit has been scheduled for this procurement on Wednesday, **August 24 2016 at 1:00 pm**. The meeting will be held at DJS Headquarters, Rm. 203, 120 W. Fayette Street, Baltimore, MD 21201. To ensure proper seating and materials are available to accommodate attendees, we ask that you register for this conference

Bids are to be submitted by **Monday, September 26, 2016** no later than **1:00:00 PM**. Only bids via **courier service, US Mail or hand delivery** will be accepted.

You may obtain this solicitation document by accessing the eMaryland Marketplace website **emaryland.buyspeed.com/bsol/**. Click on Bidding Opportunities and enter the eMaryland Marketplace number **MDV0031028220** to download the solicitation. Please review and submit all required documents. If you are unable to obtain a copy from our website, please call Julia Bouie, 410-230-3364 for assistance.

If you do not intend to respond to this procurement, please take a moment to fill out the Non-Bidders Response Form and submit it to my office at 410-333-4191. This information is required by the Department of Budget and Management to ensure outreach methods were made to seek vendors for this procurement and to get feedback from vendors regarding this solicitation.

If you have any questions, please submit them in writing to Julia Bouie, Procurement Specialist, as soon as possible via fax or email. The Fax number is 410-333-4191 and the email address is Julia.bouie1@maryland.gov.

Sincerely,

Julia Bouie

Julia Bouie
Office of Procurement